

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
EMPLOYEE ASSISTANCE PROGRAM

AUTHORIZATION FOR THE RELEASE  
OF CONFIDENTIAL INFORMATION

I, \_\_\_\_\_, authorize the Broward County  
Name of Client)

School Board Employee Assistance Program (EAP) to speak

to \_\_\_\_\_  
(Name of Organization, Person, or Title of Person Receiving/ giving information)

for \_\_\_\_\_  
(Purpose of the Release)

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AUTHORIZATION FOR THE RELEASE  
OF CONFIDENTIAL INFORMATION

I authorize \_\_\_\_\_  
(Name of Organization, Person, or Title of Person Receiving Information from EAP)

to release \_\_\_\_\_  
(Nature and Amount of Information to be Released)

to the Broward County School Board Employee Assistance Program (EAP) for

\_\_\_\_\_  
(Purpose of Release)

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I understand that any blank spaces on this form invalidate the entire authorization, and that a copy of this authorization is as valid as the original. I can revoke this authorization orally or in writing at any time, but such revocation can have no effect on disclosures made prior to notice of revocation of this authorization. I authorize the use of my physical and/or electronic signature as acknowledgment of the contents of this release.

If not previously revoked, this authorization will automatically expire on

The date I am no longer an EAP client \_\_\_\_\_  
(Specific Date, Event, or Condition)

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of EAP Staff

\_\_\_\_\_  
Date

NOTICE TO RECEIVER OF INFORMATION:

This information may be shared within the receiver's chain of command **only** on a strict **must** need to know basis. Otherwise, this information has been disclosed to you from records whose confidentiality may be protected by Federal Law. Federal Regulation (42 CFR, Part2) prohibits you from making any further disclosure of it without the specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient, which may apply to this EAP client.

Every School Board employee who receives oral or written information regarding the above-named employee must also receive a copy of this notice prohibiting the re-release of information.

Revised 03/31/20